

## Presenters: Post Your Slides or Handouts Online!

NC3ADL encourages all presenters to share your presentation materials online.

**To make it easy for attendees to find and access your online materials, please link them to your session on the online schedule at lanyrd.com.**

**STEP ONE: Upload your slides or handouts to a free online site such as SlideShare (or Google docs or any other place you want).** Be sure to make them "public". (Slideshare does this automatically.)

Slideshare.com lets you upload PowerPoints, PDFs, Word docs, etc. To do this:

1. Go to <http://www.slideshare.com>
2. Log in with your LinkedIn or Facebook account (or create an account on Slideshare).
3. Click the orange **UPLOAD** button and choose a file to upload.
4. When you see a message that "your file uploaded successfully", right beside it, click **View it here** to display your uploaded file.
5. Copy the web address. (You'll paste this in Step Two below...)



**STEP TWO: Post the web address (from above) to lanyrd.com**

1. Go to the online conference schedule at <http://lanyrd.com/2015/nc3adl-conference/schedule/>
  2. Search for and locate your session, then click on its title.
  3. Below your session description, click "sign in" (unless you're signed in already), and then log in using your LinkedIn or Twitter account (or create an account on Lanyrd).
  4. Paste the web address (that you copied above) into the box that says "Add coverage to your session"
  5. Click **ADD**. Attendees can now go to your session on the schedule and access your materials.
- NOTE: If you have several links to add, just repeat the above steps. You can add as many links as needed to your session.

